

June 17, 2025

The Bremer County Board of Supervisors met in session on Tuesday, June 17, 2025 in the Courthouse, Waverly, Iowa, at 8:45 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. David Lehman, Roadside Vegetation Mgr., present.

Cerwinske moved/Brunkhorst second to approve the 6/10/25 minutes.

Cerwinske moved/Brunkhorst second to approve payroll additions and FY26 wage for Kevin Hernandez, Deputy Sheriff, full time, \$77,170/yr., effective 6/17/25; Carley Hook, Treasurer’s Office Clerk, full time, \$18.50/hr., effective 6/23/25.

Board discussed replacement of the Roadside Vegetation Mgmt. hail damaged 2022 F250 truck with David Lehman, Roadside Vegetation Mgr. Consensus to salvage the truck and order new.

Brunkhorst moved/Cerwinske second to approve a request for compensatory time carryover for Bailey DeShong, CBS.

Cerwinske moved/Brunkhorst second to authorize Board Chair to sign a FY26 General Service Agreement between Bremer County and Helping Services for Youth & Families.

Cerwinske moved/Brunkhorst second to authorize Board Chair to sign a Shredding Agreement with The Shredder for a one-time paper shredding service at the Annex.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-64: APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FY26. WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Bremer County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2026. THEREFORE, BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2026 as follows: SECTION 1: The amounts itemized by office and department on the following Schedule A are hereby appropriated from the resources of each fund so itemized. SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2025. SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution. SECTION 4: If at any time during the budget year the Finance Director shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective

action. SECTION 5: The Finance Director shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year. SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2026.

SCHEDULE A

01 Board of Supervisors	\$ 234,090
02 Auditor	\$ 323,241
03 Treasurer	\$ 635,924
04 County Attorney	\$ 601,207
05 Sheriff	\$ 4,010,302
07 Recorder	\$ 320,325
08 Building and Zoning	\$ 316,860
09 Sanitarian	\$ 100,666
10 Elections	\$ 181,911
11 Custodian	\$ 378,363
12 Courthouse	\$ 103,154
13 County Farm Site	\$ 3,850
17 Local Option Sales Tax	\$ 2,223,619
19 Conservation Land Acquisition	\$ 175,000
20 County Engineer	\$ 7,860,911
21 Veterans Affairs	\$ 146,497
22 Conservation	\$ 718,261
23 Water/Well Grant Program	\$ 50,500
24 Roadside Vegetation Mgmt.	\$ 194,904
25 DHS Administration	\$ 12,600
26 Landfill Closure	\$ 21,200
28 Med Exam and Testing	\$ 75,175
31 Court and Juvenile Justice	\$ 132,545
33 Outside Agencies	\$ 320,500
34 Finance & Management	\$ 132,377
35 Human Resources	\$ 114,415
37 Public Safety	\$ 1,024,303
39 General Assistance	\$ 48,601
41 Capital Projects and Insurance	\$ 710,364
45 Substance Abuse	\$ 125,500
52 Data Processing	\$ 422,407
53 Customer Convenience Center	\$ 411,675
55 Health Dept.	\$ 227,544
65 GIS Mapping	\$ 131,098
69 Solid Waste Fee Fund	\$ 1,481
70 Emergency Management	\$ 91,193 (GB only)
71 Safety and Risk Management	\$ 10,503
73 Economic Development	\$ 5,000
81 REAP - Land Acquisition	\$ 31,500
83 Mental Health	\$ 34,555
96 Readlyn Bike Trail Project (Rolling Prairie)	\$ 8,700

99 Non-Departmental  
Total

\$12,330,163  
\$35,002,984

The above and foregoing resolution was adopted by the Board of Supervisors of Bremer County, Iowa, on this 17<sup>th</sup> day of June, 2025.

Sheriff Dan Pickett & Robert Whitney, Chief Deputy Sheriff, met with the board to discuss purchasing Arbitrator (I-Pro) car/body cam video system update. It was determined the timing of making the purchase now is essential and also efficient by utilizing the FY25 budget.

Cerwinski moved/Brunkhorst second to approve claims as listed below and authorize Auditor to issue checks.

Board/Committee updates: Cerwinski participated in Northeast IA Community Action Corp. CEO evaluation & a press conference with landowners & legislators in response to the Governor's veto of HF 639. Hildebrandt gave an update on the transition of East Central Region Mental Health & Disability Services to IA HHS District Disability Access Points.

Hildebrandt administered the Oath Of Office to Kevin Hernandez, Sheriff's Deputy. Sheriff Dan Pickett, Robert Whitney, Chief Deputy Sheriff, Mira Schmitt-Cash, Waverly Newspapers, present.

Board held a work session to work on creating a policy and procedures for recording board meetings. Mira Schmitt-Cash, Waverly Newspapers & Landon Moore, Engineer, present for the latter portion of the work session. Schmitt-Cash stayed present for the remainder of the meeting.

Board met with Landon Moore, Engineer, for a weekly department update.

Brunkhorst moved/Cerwinski second to adopt RESOLUTION NO. 25-65: Whereas, under the laws of the State of Iowa, the Bremer County Board of Supervisors is charged with the duty and responsibility of construction and maintaining the Secondary Roads of Bremer County. Whereas, the Bremer County Board of Supervisors has the responsibility to assure safe passage of vehicles on the Secondary Road System, and Whereas, the Bremer County Board of Supervisors under Section 321.474 of the 2025 Code of Iowa may, by resolution, impose load limits on Secondary Roads, and Whereas, it has been determined that the following bridges are not structurally adequate to carry legal loads:

County Bridge No.	Kind	Location	Existing Posting
01-01	Timber	93-14-06	12, 20, 20 & All Vehicles
01-24	Steel I-Beam	93-14-24	06 Ton & All Vehicles
02-03	Quad Tee	93-13-12	20, 34, 36 & All Vehicles

Now Therefore Be It Resolved By The Bremer County Board Of Supervisors:

1. It is our judgment that the weight shown below (by including the weight of the vehicle and load) are maximum limits that this bridge is capable of safety supporting,
2. That we hereby close this bridge to any vehicle which together with its load, weights more than the weight shown herein:

County Bridge No.	Straight Truck	Semi-Trailer	Full Trailer
01-01	05 Ton & All Vehicles		
01-24	03 Ton & All Vehicles		
02-03	12, 20, 20 Tons & All Vehicles		

1. That signs be erected to advise the public of the maximum safe weight of the vehicles that may pass over the bridge. Adopted June 10, 2025.

Board met with David Lehman, Roadside Vegetation Mgr. and Barb Meeker, Human Resource Mgr. to discuss the interview process for the Roadside Vegetation Mgr. position. Adam Hoffman, Treasurer, entered.

Miron Construction Co., Jonathan Daniels, Senior V.P. Iowa Operations & Patrick Myers, Project Mgr., presented further review of bids received for proposed Phase II of the Courthouse addition and renovation project. Scott LaRue, GIS/Maintenance, Darius P. Robinson, Co. Attorney, Hoffman, Schmitt-Cash, present. ISG Project Mgr. Erik Pingel present by phone. No action taken on a guaranteed maximum price for Phase II of the project.

INRCOG representatives Nick Fratzke, Director of Transportation & Vincent Ruggiere, Community Planner, met with the board to provide an update on INRCOG's joint project with the Bremer County Conservation Board and Iowa Dept. of Natural Resources in creating a water trail plan for the Cedar River. Sue Lahr, CBS Director, Hoffman, Schmitt-Cash, present.

Cerwinske moved/Brunkhorst second to adjourn at 11:29 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the June 17, 2025 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Dewey Hildebrandt, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 6/17/25:

Aaron Goodenbour	Cell Phone Reimbursement	540.00	
Adam Hoffman	Mileage Reimbursement	1,074.55	
Alliant Energy - IP&L	Utilities	157.92	
Andrew Hockenson	Cell Phone Reimbursement	105.00	
Angela Auel	Cell Phone/Uniform	216.42	2
Black Hawk Co Landfill	Tipping Fees	16,886.10	
Black Hawk Co Sheriff	Service of Notice	37.50	
Bremer Co Highway Dept	Fuel/Vehicle Maintenance	797.01	
Bremer Co Sheriff	Service of Notice	4,696.03	
Bruening Rock Products, Inc.	Road Rock	1,551.35	
Butler Co Rec	Utilities	58.07	
Butler Co Sheriff	Service of Notice	61.00	
Capital Sanitary Supply Co Inc	Jail Supplies	107.24	

Carrie Zweibohmer	Mileage Reimbursement	27.20	
Century Link	Phone Service	4.00	
Chad Walderbach	Cell Phone Reimbursement	120.00	
Charm-Tex Inc	Inmate Supplies	322.70	
Cintas	Misc. Supplies	405.77	
City of Tripoli	Utilities	137.66	
Cooley San. LLC Cooley Pump. LLC	Landfill Waste Disposal	1,600.00	5
Croell Inc	Bridge Materials	1,377.50	
David Schluter	Safety Boot Reimbursement	176.66	
Elsamiller Electric Co	Electrical Repairs	198.52	
EOJohnson	Copier Lease	180.32	
Farmers Win Coop	Diesel	1,140.00	
Fastenal Co	Misc. Supplies	30.00	
Fayette Co Sheriff	Service of Notice	66.90	
Fertilizer Dealer Supply	Sprayer Part	143.75	
Galls LLC	Uniforms	2,666.22	
Ganske Electric	Electrical Maintenance	311.95	
Gordon Flesch Co Inc	Copier Lease/Overage	83.52	
Government Forms & Supplies	Office Supplies	780.00	
Hardin Co Sheriff	Service of Notice	60.29	2
ILLowa Culvert and Supply	Tile	14,000.00	
Iowa Law Enforcement Academy	Jail School	625.00	
Jackson Schmidt	Cell Phone Reimbursement	120.00	
Jacqueline Bohr	Mileage Reimbursement	70.50	
Jerry Roling Mts Inc	Vehicle Maintenance	466.75	
John Deere Financial	Misc. Supplies/Parts	339.83	
Kahn Tile Supply LLC	Tile Materials	297.95	
Katie Cerwinske	Mileage Reimbursement	27.20	2
Kevin Korman	Mileage Reimbursement	75.90	2
Kiesler Police Supply Inc	Law Enforcement	4,420.96	
Kyle Shores	Cell Phone Reimbursement	120.00	
Larry Pavelec	Mileage Reimbursement	55.20	2
Lawson Products, Inc	Parts	81.03	
Lexipol LLC	Training Materials	20,806.47	
Leya Betz	Cell Phone Reimbursement	120.00	2
MacQueen	Vehicle Equipment	83,331.00	
Mandie Sanderman	Mileage Reimbursement	110.40	
Matt Construction Inc	Building Maintenance	15,185.00	
Matthew Schildroth	Safety Shirt Reimbursement	49.99	
Matthew Tiedt	Cell Phone Reimbursement	120.00	
MercyOne Waverly	Medical Examiner	418.75	
Meyer Construction Inc	Shop Roof	37,695.00	
MidAmerican Energy Co	Intersection Lighting	240.79	
Miron Construction Co., Inc.	Courthouse Construction	450,795.19	
Mitko LLC	Parts	29.45	2
Napa Auto Parts	Parts/Equipment Supplies	395.96	
Northland Products Co	Drum Deposit	50.00	
Office Express	Cleaning/Maintenance	411.62	10
P & K Midwest Inc	Equipment Parts	55.98	
Patricia Spowart	Mileage Reimbursement	31.05	

Pitney Bowes Bank Inc	Postage	24.97	
Pollastrini & Bollman	Eye Exam	135.06	
Readlyn Veterinary Assoc	Animal Care	284.80	2
Rebecca Elsamiller	Mileage Reimbursement	27.20	
Ryan Kumsher	Safety Shirts Reimbursement	74.88	
Schumacher Elevator Co	Monthly Elevator Service	285.30	
Scott Meier	Safety Boot Reimbursement	115.75	
Sean Hartman	Cell Phone Reimbursement	120.00	
Shane Buchholz	Cell Phone Reimbursement	120.00	
Shiloh Farms, LTD	Misc. Supplies	558.80	
Stacey Snyder	Mileage Reimbursement	24.15	
Storey Kenworthy/Matt Parrott	Office Supplies	1,394.32	
Sweney Group LLC	Certification Fees	4,660.80	
The Printery	Office Supplies	1,317.40	
Thrifty White Pharmacy	Inmate Prescriptions	525.09	
Travis Marvin	Cell Phone Reimbursement	120.00	3
US Cellular Corp	Phone Service	214.59	
VGM Forbin Services	IT Services	499.00	
Waste Management	Dumpster Service	252.14	2
Waverly Newspapers	Publications	160.29	
Waverly Utilities	Internet Service/Utilities	962.50	2
Wix Water Works	Cooler Rental/Water Bottles	34.00	2
Zimco Supply Co	Seed	494.33	2
	Total	679,073.49	
Assessors			
Aaron Betts	Mileage Reimbursement	166.20	
Donna McNulty	Mileage Reimbursement	19.20	
The Masters Touch LLC	Mailing Service	1,939.75	
US Cellular Corp	Phone Service	89.84	
	Total	2,214.99	
CBS			
Alexis Scholbrock	License Reimbursement	34.00	
Bremer Co Maintenance Dept	Maintenance/Mowing	644.93	
GFC Leasing – WI	Copier Lease	107.01	
Jacob Wieden	License Reimbursement	20.00	
Jennifer Picken	Cell Phone Reimbursement	60.00	
London Nelson	License Reimbursement	24.00	
Menards Inc	Building Equipment	184.99	
Susan Lahr	Cell Phone Reimbursement	60.00	
US Cellular Corp	Phone Service	42.56	
Waverly Industrial Rehab	Occ. Health Services	600.00	
Waverly Utilities	Internet Service	658.78	
	Total	2,436.27	
	Grand Total	683,724.75	